

Appendix A

Part D1 Overview and Scrutiny Arrangements and Terms of Reference

4. Membership, Substitutes and Quorum

4.1 The membership and quorum of each of the overview and scrutiny committees shall be:

4.1.1 Customer and Central Services: 9 councillors and substitutes (quorum 3);

4.1.2 Children's Services: 10 councillors and substitutes, plus 5 co-opted members being 3 parent governors and 2 diocesan representatives of the Church of England and Roman Catholic churches.

The quorum shall be 4 councillors and 2 co-opted members (either parent governors or diocesan representatives) whenever considering education matters, and 3 councillors at all other times.

The co-opted members shall have a vote on education matters but not on other matters, although they may stay in the meeting and speak on any matter.

The parent governor co-opted members shall:

- remain in office for a 4-year term starting from May 2011 (unless they cease to be a member in which case a replacement parent governor shall be elected to serve out the term).
- include at least one representative from an Academy.
- attend a minimum of 4 meetings out of every 8, in addition to meeting the attendance requirements of the relevant Regulation.
- serve for not more than one consecutive 4-year term.

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